

TUITION PAYMENT POLICY:

Tuition payments are due in full between the 1st and the 5th business day of each month. All payments are nonrefundable. Tuition is charged based on a child's regular schedule and will NOT be prorated for absences due to sickness or vacation, nor for closures due to severe weather, holidays, in-service days, or scheduled breaks. Switching days of attendance for absences, holidays or closures of any kind is not an option.

**The Children's Center allows for ACH automatic withdrawal from parent checking and savings accounts as well as accepts checks, money orders, visa & master card payments. We do not accept American Express or Discover.*

<u>AM PROGRAM</u> (8:30am—Noon, Sept—May)	<u>FULL DAY PROGRAM</u> (7:15am —6-pm, Sept– Aug)	<u>AFTER SCHOOL PROGRAM</u> (3pm-6pm, Late Aug—Early June)
<u>PRESCHOOL</u> (must be fully potty trained) 2 DAY \$384 3 DAY \$514 5 DAY \$686 <u>PRE-K</u> 2 DAY \$350 3 DAY \$470 5 DAY \$626 *This price includes AM Snack LUNCH BUNCH (Noon-1pm) \$10 day 1 extra hour of care in addition to healthy mid-day meal/lunch.	<u>PRESCHOOL</u> (must be fully potty trained) 2 DAY \$798 3 DAY \$1074 5 DAY \$1428 <u>PRE-K</u> 2 DAY \$796 3 DAY \$1070 5 DAY \$1421 *This price includes: AM Snack Lunch PM Snack	2 DAY \$364 3 DAY \$487 5 DAY \$649 *This price includes PM Snack EARLY RELEASE FRIDAYS \$30 <i>Students who are scheduled to attend our After School Program on Fridays, and are released early from their elementary school will be charged this additional fee to cover the expense of extended hours of child care.</i> On days when elementary schools, from which we transport children, are closed, and we are open, our After School program students can attend a full day of care, which runs from 7:15am-6pm. If this falls on a student's regularly scheduled day, for after school care, there is no extra charge. Otherwise, we will consider attendance on a drop in basis and charge accordingly.

DROP IN DAYS - Reservations are required and based on availability. Can be requested up to 2 weeks in advance.

HALF DAY - 5 hours - AM before noon OR PM after 1:00 (This option is only available Sept. - May)

FULL DAY - Any block of time between 7:15am - 6pm

ENROLLED DROP IN - Half Day \$50 - Full Day \$100 **UNENROLLED DROP IN** - Half Day \$60 - Full Day \$120

We charge an annual fee to transport children who are enrolled in our After School Program.

The local elementary schools that are currently included in our transportation network are:

Park Hill, Bill Roberts and Denver Language School (K-2nd grade Site)

TRANSPORTATION FEES: To cover the cost of transporting children to and from local elementary schools, the following fees will be charged annually. These fees will be collected in 2 payments. The initial installment will be charged in October and the second and final installment will be charged in February.

	<u>Park Hill Elementary</u>	<u>Bill Roberts and Denver Language School</u>
2 Days a week	\$120	\$260
3 Days a week	\$160	\$370
5 Days a week	\$240	\$580

ADDITIONAL INFORMATION

REGISTRATION FEE: All enrolled children are charged a non-refundable registration fee annually. The cost is \$150 for one child or \$175 for two or more children in the same family. Registration for our AM and After School programs include September through May. Additional registration for optional enrollment in our full day summer program requires a separate registration fee of \$100 for one child and \$125 per family. Registration in full day programs are year round and include automatic enrollment in the summer program.

RETURNED CHECK FEE: A fee of \$20 per check will be charged each time a payment check is returned.

LATE PICK UP FEE: During first 15 minutes \$10 will be charged. Each additional 1/2 hour will cost \$20.

LATE TUITION PAYMENT FEE: Tuition is due prior to service, before the 1st of the month (or first day of attendance). Tuition is late after the 5th business day of the month. A \$5 a day late fee may be charged.

LATE TUITION FEE FOR DROP IN DAYS: Unenrolled drop in day tuition is due on the day attended. Enrolled drop in's are charged at the beginning of the following month and are due before the 15th of that month. A late fee of \$1 per day may be charged each day payment is late.

LATE PICK UP OF A SICK CHILD FEE: When a child is sent home sick, they must be picked up within an hour of notification. A \$25 fee will be charged if a child is picked up after the first hour of notification.

SPECIAL ACTIVITY FEES: Enrichment classes are charged and paid directly to the individual instructor and/or business. Any/All late payment fees charged will be determined by the program and/or instructor.

RECREATIONAL SWIM PROGRAM FEES: Students who attend on Fridays in the summer participate in weekly recreation "swim" time at a local public pool area. The fee for this program is \$20 per student.

SUNSCREEN FEE: During the summer months (June, July & August) we offer the option of parents paying \$10 per month, per child, for the convenience of our staff applying center purchased sunscreen to students.

FIELD TRIP FEES: Some class field trips may require additional fees for participation. On these occasions, fees will be determined & collected **IN CASH** by the classroom teacher(s) as needed for student participation.

PRE-PAID GALA TICKETS: Upon enrollment, all families are required to buy two \$50 tickets to our annual gala. Parents are also encouraged to participate in our other fund raisers that take place throughout the year.

GALA AUCTION ITEM DONATIONS: All families are required to donate a minimum of \$100 in value of auction items annually, or make a minimum \$100 cash donation towards the event. More is appreciated.

SCHOOL SUPPLIES: At the commencement of each new school year all families with children enrolled in our AM and FULL DAY programs will be presented a list of school supplies to purchase and donate per child. These requested items need to be submitted to the administrative office before the end of each September. As an alternative we will also accept \$50 worth of gift cards from either Walmart, Target and/or King Soopers. Any family who does not comply with this requirement will have a \$75 fee assessed on their account ledger.

TUITION DEPOSITS:

Upon initial registration, a \$200 (per child) deposit will be collected. This deposit is refundable after a child has attended his/her last day of enrollment, if/when 30 days notice is provided in writing. An official request for this deposit refund must be submitted in writing & the family's account must be paid in full. Deposit refunds will be issued to those who submit a request within 2 years after enrollment termination.

TUITION DISCOUNTS:

If a second child in one family is enrolled, a **10%** discount will be applied toward the lowest monthly tuition. When/If a third child is enrolled, a **15%** tuition discount will be applied to the lowest monthly tuition charge and **10%** will be deducted from the second lowest tuition charge.